



**Appeal for Reconsideration to the  
Board of Zoning Appeals – Site Design (BZA-SD)**

**Page 1 of 2**

City of Charleston

Applicants appealing for reconsideration of a Board decision or decision of the zoning administrator must submit the following information with the BZA-SD application and fee, to the Zoning Division office at 75 Calhoun Street:

In the case of an appeal for **reconsideration of a Board decision**, applicant shall state below the grounds upon which it is considered that the Board misapprehended or misconceived the question or questions involved, or the ground or grounds upon which it is considered that the Board has erred in its finding or disposition of the appeal, application or matter (add as an attachment if necessary):

In the case of an appeal for **reconsideration of a decision of the zoning administrator**, applicant shall state below the interpretation(s) of the Zoning Ordinance being appealed, how the applicant is aggrieved by the interpretation(s), and what the applicant contends is the correct interpretation of the Zoning Ordinance:

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

**For office use only**

Date application received \_\_\_\_\_ Time application received \_\_\_\_\_ Staffperson \_\_\_\_\_

**For office use only**

Property address: \_\_\_\_\_

TMS # \_\_\_\_\_ Zoning \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Board of Zoning Appeals-Site Design  
Order on Appeal**

The Board of Zoning Appeals-Site Design held a public hearing on \_\_\_\_\_  
to consider the above appeal for reconsideration of a decision of the Board or the zoning administrator alleged  
to be erroneous by the appellant and affecting the property described above. After consideration of the  
evidence and arguments presented, the Board makes the following findings of fact and conclusions.

1. The Board makes the following findings of fact which are supported by the evidence:

2. The Board concludes the following:

b. In the case of an appeal for **reconsideration of a decision of the Board**, the Board  
\_\_\_\_\_denies the appeal. --- \_\_\_\_\_ grants the appeal, withdraws its decision, and agrees to hear  
the application de novo, as if no hearing, consideration or determination has been previously made or heard.

a. In the case of an appeal for **reconsideration of a decision of the zoning administrator**, the Board  
orders that the decision of the zoning administrator is \_\_\_\_\_affirmed \_\_\_\_\_reversed  
\_\_\_\_\_modified as follows:\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_