

CITY OF CHARLESTON - SUBDIVISION COMMITTEE (SRC) REVIEW SCHEDULE 2009

CONCEPT PLAN PRE-APPLICATION	PLANNING COMMISSION (CONCEPT PLANS, PLATS, PUDs, ETC)			DEVELOPMENT PLANS (PRELIM PLATS AND/OR CONSTRUCTION DRAWINGS**)		FINAL PLATS (also including property line adjustment, abandonment and boundary plats)	
No submittal deadline. Call to schedule meeting with staff.	Deadline 12:00 Thurs.	SRC - PC Agenda Review 2:00 Mon. <small>(applicants to attend for staff comments; SRC to forward recommendation to PC)</small>	PC Meeting 5:00 Wed.	Deadline 12:00 Thurs.	SRC Plan Review 1:00 Thurs. <small>(applicants to attend to receive written comments from staff)</small>	Deadline 12:00 Every Mon.	Staff Review Every Fri.
	Dec 18, 2008	Jan 12, 2009	Jan 21, 2009	Dec 18, 2008	Jan 8, 2009		
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	Jan 22, 2009	Feb 9	Feb 18	Jan 22	Feb 12		
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	Feb 19	March 9	March 18	Feb 26	March 12		
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	March 19	April 6	April 15	March 26	April 9		
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	April 16	May 11	May 20	April 23	May 14		
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	May 21	June 8	June 17	May 28	June 11		
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	June 18	July 6	July 15	June 25	July 9		
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	July 16	Aug 10	Aug 19	July 23	Aug 13		
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	Aug 20	Sept 7	Sept 16	Aug 27	Sept 10		
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	Sept 17	Oct 12	Oct 21	Sept 24	Oct 8		
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	Oct 22	Nov 9	Nov 18	Oct 22	Nov 12		
	----	----	----	Nov 12	Nov 24*		No deadline or review Thanksgiving Week
	Nov 19	Dec 7	Dec 16	Nov 25*	Dec 10		
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	Dec 17, 2009	Jan 11, 2010	Jan 20, 2010	Dec 30, 2009*	Jan 14, 2010		No deadline or review Christmas Week
	PC Meeting: 3 rd Wed. each month; Public Notice Thurs. 2 weeks before PC meeting SRC/Staff Review: Approximately the 2 nd Mon. each month in 3 rd Floor Mtg Room Deadline: Thurs. after previous PC meeting			SRC/Staff Review: 2 nd & 4 th Thurs. each month in 3 rd Floor Mtg Rm Deadline: Thurs. 2 weeks before meeting		↓	↓

*Date change due to holiday schedule.

** Preliminary Plats and Construction Drawings may be submitted separately or together. Only 2 Construction Drawings submittals will be accepted every 2 weeks.

All submittals shall be made to the Zoning Division. All meetings will be held at 75 Calhoun Street on the 3rd Floor unless otherwise noted.